



Minutes

Meeting of Louisiana Emergency Response Network Board

Thursday, January 24, 2013 at 2:00 p.m.

held at:

Louisiana Emergency Response Network Office
14141 Airline Hwy., Bldg. One, Suite B

Welcome/Introductions

The January 24, 2013,, meeting of the Louisiana Emergency Response Network Board (LERN) was called to order by Norman E. McSwain, Jr., MD, Chair, at 2:00 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

Roll Call

The following members were present:

Members Present:

Norman E. McSwain, Jr., Chair
Coletta Cooper Barrett (Left at 3:28PM)
Patrick Breaux
Billy Conerly
William Freeman
Jimmy Guidry
Michael Hulefeld
Danita LeBlanc
Fred Martinez
Honorable Karen Gaudet St. Germain, Representative
Honorable Mack A. "Bodi" White, Jr., Senator

Chris Wroten
Michele Zembo

Members Absent:

Honorable Regina Ashford Barrow, Representative
Honorable Sherri Smith Cheek-Buffington, Senator
Kevin Davis
Joel Eldridge
John Hunt
John Noble, Jr.
Gary Peters
Kevin Sittig
Carl "Jack" Varnado, Jr.
Kristin Whitty

Thirteen members were present at roll call, constituting a quorum.

John Dailey arrived at 2:16 PM
Kenneth J. Gaines arrived at 2:40 PM
Peter Sullivan arrived at 2:09 PM

Staff Present:

Paige Hargrove, Executive Director
Carolyn Barr, Financial Manager
Chris Hector, Administrative Director
Ted Colligan, Tri-Regional Coordinator
Yvette Legendre, Tri-Regional Coordinator
Deborah Spann, Tri-Regional Coordinator
Vanessa McKee, Administrative Assistant

Contractors Present:

Jason Allemand, LCC Supervisor
Dr. Robert Coscia, Medical Director
Dr. Christel Slaughter, Management Consultant (arrived at 2:09)

Approval of Agenda

A motion was made by Billy Conerly and seconded by Dr. Will Freeman to approve the agenda as written. The motion was approved after a unanimous vote in the affirmative.

Approval of Minutes of August 17-18, 2012 and October 24, 2012 Board Meetings

A draft of Minutes of the August 17-18, 2012, Board meeting of the Louisiana Emergency Response Network Board, copy attached, and a draft of Minutes of the October 24, 2012, Board meeting of the Louisiana Emergency Response Network Board, copy attached, were presented for approval. A motion was made by Dr. Will Freeman and seconded by Representative Karen St. Germain to approve the minutes of the past two board meetings as written. The motion was approved after a unanimous vote in the affirmative.

Executive Director Report

Paige Hargrove, Executive Director, reported to the Board on activities since the last Board Meeting, written report attached. No formal action was taken by the Board.

Ratification of Commission/Board Members

A motion was made by Peter Sullivan and seconded by Michael Hulefeld to approve the appointments of the following individuals to membership on the regional commissions:

- Karen Davis to the Region 1 Commission as the nominee representing GOHSEP
- William P. "Billy" Vincent to the Region 5 Commission as the nominee representing Local Ambulance Service (Regional EMS Agencies)

The motion was approved after a unanimous vote in the affirmative.

Paige Hargrove announced that Dr. John Noble, representing the LA State Medical Society, has resigned. A replacement for Dr. Noble has not yet been appointed by the Governor.

Mr. Tracy B. Wold has been newly appointed by the Governor as the representative of the LA Rural Ambulance Alliance and Peter Sullivan has been reappointed by the Governor as the representative of the LA Hospital Association Rehabilitation Constituency Group. Their terms will expire on 7/1/2015.

EMS Data and Participation Agreement, BAA & Data Use Agreement.

Paige Hargrove, Executive Director, updated the Board on the current status of the

EMS Data and Participation Agreement and BAA & Data Use Agreement. Discussion was held regarding wording changes to the document.

A motion was made by Michael Hulefeld to approve the documents with the discussed changes. The motion was seconded by Patrick Breaux.

The motion was approved after a unanimous vote in the affirmative.

Trauma and EMS Registry Data Request Policy/Research Review Committee

Paige Hargrove, Executive Director, presented the Louisiana Trauma and EMS Registry Data Request Policy. Discussion was held regarding wording changes to the document.

A motion was made by Will Freeman to approve the policy with the suggested wording changes with the stipulation that Greg Frost does not find that the policy conflicts with the Public Records Law. The motion was seconded by Coletta Barrett.

The motion was approved after a unanimous vote in the affirmative.

Communication Center CY2012 Report

Chris Hector gave a review of the progress of the Communications Center for calendar year 2012. Discussion was held but no formal action was taken.

Region 9 Issue

Paige Hargrove presented information concerning an issue in Region 9 regarding compliance with the LERN Trauma Protocol and factors that impact compliance. Discussion was held but no formal action was taken.

Budget Review

Peter Sullivan gave a review of the budget. No formal action was taken.

Contract – Breazeale, Sachse & Wilson

Paige Hargrove asked that Breazeale, Sachse & Wilson be contracted for another 3 year period to ensure data registry information is being handled properly.

A motion was made by Chris Wroten to continue contracting with Breazeale, Sachse & Wilson. The motion was seconded by Fred Martinez.

The motion was approved after a unanimous vote in the affirmative.

LERN Medical Director Report

Dr. Robert Coscia reported his activities as LERN Medical Director since the last meeting. No formal action was taken by the Board.

Chairman's Closing Remarks

Dr. McSwain addressed the Board.

Public Comments

None.

Adjournment

A motion was made by Will Freeman and seconded by Danita LeBlanc to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative. The meeting adjourned at 3:36 PM.

Respectfully Submitted,



John Hunt, MD, Vice-Chair